## CHECK IN PROCEDURE RIMTA INDUSTRY PARTNERSHIP BREAKFAST FRIDAY, August 18<sup>th</sup>, 2020

- Upon arrival at the Bohlin Tent venue, guests will be greeted by a RIMTA staff at the registration table just outside of the tent.
- RIMTA Staff Member will ask the guest or group to step forward to the check in
  - Other guests will be asked to keep 6' behind
  - The guests will stay 6 feet from the table upon check in.
- Guests should provide the name of the "table head" or person who made the reservation
- The staff will verbally ask the COVID-19 compliance questions and then check that questions were asked on paper check in form.
  - How are you feeling today? Any symptoms? (fever, headache, coughing, nausea)
  - Have you been in contact with anyone with COVID-19?
  - Have you recently traveled to any of the states listed on the current quarantine list? (see below for list)
- Guests will wait to be shown to table inside the tent
- Staff will remind guests of courtesy guidelines (masks, hand sanitizer etc.)
  - All guests are asked to wear a face covering upon arrival and departure and when in common areas.
  - Maintain social distance of 6 feet, for the safety of our guests do not mingle
  - Tables are a minimum of 8' apart
  - Hand sanitizer is available at each table and at registration table

## **State on Quarantine List**

Alabama

Arizona **Arkansas** Delaware Florida Georgia Idaho Indiana Iowa Kansas Kentucky Maryland Minnesota Mississippi Missouri Nebraska Nevada North Dakota Oklahoma

Pennsylvania
Puerto Rico
South Carolina
South Dakota
Tennessee
Texas
Utah
Virginia
West Virginia
Wisconsin